



Senior Recruiter – US based – Remote working.

- Do you enjoy finding amazing talent and sharing exciting opportunities with them?
- Would you enjoy managing multiple job requisitions with unique eLearning talent requirements?

If you answered an enthusiastic **YES**, **PulseLearning** is looking for someone like you

Why and When Are We Hiring?

We continue to get new and exciting projects and are looking for a highly driven Talent Acquisition specialist to build our bench of international Senior Instructional Designers, Project Managers, Learning Consultants, Quality Improvement Specialists, LMS Administrators, Media Designers, and other unique positions. In this role, you will support our Sales and People teams to match world-class talent with learning and development projects of world-class clients... and you might have some fun along the way!

How You'll Make an Impact?

- Strategically partner with Hiring Managers to meet their staffing needs in a timely manner;
- Respond to urgent and important recruitment requests, with short turn-around times;
- Design and implement proactive recruiting strategies, including but not limited to:
 - Reviewing job descriptions
 - Executing the recruitment process
 - Posting positions (both internal and external)
 - Pre-screening resumes
 - Phone screening candidates
 - Making candidate recommendations to Hiring Managers
 - Handling interview logistics
 - Administering reference (and other background) checks
- Develop standard operating processes and practices for recruitment across the organization and at all levels;
- Create and communicate status reports in support of the recruitment process;
- Develop innovative sourcing strategies and provide exceptional customer service;
- Enhance employer brand through maximum utilization of the company website;
- Manage all relationships with third party suppliers in recruitment (agencies, employment verification services, job boards, etc.);
- Improve the professionalism of recruitment generally by addressing the whole life candidate experience including management of rejected candidates;
- Identify issues early in the recruitment process and resolve problems proactively; and
- Create candidate pipeline to reduce time to fill and improve candidate quality.

What We're Hoping You'll Have?

- Experience in the L&D, training, or eLearning verticals will set you apart
- Experience working in a contract recruitment agency where speed and responsiveness is key to success.
- A Sourcing expert using LinkedIn and other sourcing platforms.

- Experience in assessing and qualifying candidates using behavioural interviewing techniques;
- Ability to build strong relationships across all levels of the organization;
- Thorough ability to convey a sense of urgency and professionalism to candidates;
- Results driven with a proven ability to multi-task in a fast-paced environment;

Where?

Remote - Work from Home!

.